*Assignment Guide for the*

**HS 450 - Unit 9 Assignment**

*Strategic Training of Healthcare Workforce on Policies, Procedures, and Regulations*

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| **Go here to access the Units 7 & 9 library reading list**[**http://library.kaplan.edu/hs450/readings**](http://library.kaplan.edu/hs450/readings) |
| Grading Criteria | Topics to Study | Suggested Resources |
| **Part 1:** Student has determined policies and procedures to monitor abuse or fraudulent trends. | AbuseFraudCompliance monitoring | Chapter 1 in *Avoiding Fraud and Abuse in the Medical Office* by Kalver (2010)“Overview of Prevention, Detection, and Investigation,” Pages 279–282 in *Healthcare Fraud : Auditing and Detection Guide* by Busch (2008) |
| **Part 2:** Student has demonstrated the ability to create and implement staff orientation and training programs. | Staff orientationStaff trainingTraining programs | Chapter 24 in *Health Information Management* by Latour, et al. (2013) |
| **Part 3:** Student has evaluated initial and on-going training programs. | Training programsStaff development | Chapter 24 in *Health Information Management* by Latour, et al. (2013) |
| **Part 4:** Student has facilitated the use of enterprise-wide information assets to support organizational strategies and objectives. | Data WarehouseEnterprise information managementMaster data/information managementInformation management planning | Chapter 5 in *Information Systems for Healthcare Management* by Glandon, et al. (2014) |