

Journal Guidelines and Rubric

Journals are private, and between you and the instructor only. Approach these activities as (a) an opportunity to reflect upon and apply what you learn each week based on the assigned readings, discussions, and activities, and (b) an opportunity to share your knowledge and expertise based on your educational and professional experiences in the past. As a successful professional, you will need good reflective and writing skills. Journal activities offer you the opportunity to further develop these skills. The journal assignments in this course are graded separately.

Guidelines for Submission: Submit assignment as a Word document with double spacing, 12-point Times New Roman font, and one-inch margins.

Critical Elements	Exemplary (100%)	Proficient (90%)	Needs Improvement (70%)	Not Evident (0%)	Value
Critical Thinking and Reflection	Journal supports claims with particularly relevant examples of personal experience, previous learning, or logical thought process	Journal supports claims with a relevant examples of personal experience, previous learning, or logical thought process	Journal supports claims with a relevant personal experience, previous learning, or logical thought process	Journal does not support claims with reflection on relevant personal examples	25
Integration and Application	Journal shows excellent depth of knowledge of the module content and exhibits careful consideration of the topic	Journal shows good depth of knowledge of the module content and demonstrates that the student has read the module content	Journal shows limited depth of knowledge, indicating the student may have reviewed the module content but needs to explore further	Journal does not address the prompt and reflects that the student has not read the module content	25
Voice	Journals is written in a style that is appealing and appropriate for the intended audience and a consistent voice is evident throughout	Journal is written in a style that is generally appropriate for the intended audience and an attempt is made to use a consistent voice	Journal is written in a style that considers the audience, but the author’s voice is not consistent and difficult to identify	Journal does not attempt to use a style that considers audience and there is no evidence of author voice	25
Writing	Journal is free of errors in organization and grammar	Journal contains limited errors of organization and grammar which rarely interrupt the flow	Journal contains errors of organization and grammar but are limited enough so that journal can be understood	Journal contains major errors of organization and grammar making the blog difficult to understand	25
Earned Total					100%