

Journal Guidelines and Rubric

Journals are private, and between you and the instructor only. Approach these activities as (a) an opportunity to reflect upon and apply what you learn each week based on the assigned readings, discussions, and activities, and (b) an opportunity to share your knowledge and expertise based on your educational and professional experiences in the past. As a successful professional, you will need good reflective and writing skills. Journal activities offer you the opportunity to further develop these skills. The journal assignments in this course are graded separately.

Guidelines for Submission: Submit assignment as a Word document with double spacing, 12-point Times New Roman font, and one-inch margins.

Critical Elements	Exemplary (100%)	Proficient (90%)	Needs Improvement (70%)	Not Evident (0%)	Value
Critical Thinking	Journal supports claims with	Journal supports claims with a	Journal supports claims with	Journal does not support claims	25
and Reflection	particularly relevant examples	relevant examples of personal	a relevant personal	with reflection on relevant	
	of personal experience,	experience, previous learning, or	experience, previous	personal examples	
	previous learning, or logical	logical thought process	learning, or logical thought		
	thought process		process		
Integration and	Journal shows excellent depth	Journal shows good depth of	Journal shows limited depth	Journal does not address the	25
Application	of knowledge of the module	knowledge of the module content	of knowledge, indicating the	prompt and reflects that the	
	content and exhibits careful	and demonstrates that the	student may have reviewed	student has not read the module	
	consideration of the topic	student has read the module	the module content but	content	
	·	content	needs to explore further		
Voice	Journals is written in a style	Journal is written in a style that is	Journal is written in a style	Journal does not attempt to use a	25
	that is appealing and	generally appropriate for the	that considers the audience,	style that considers audience and	
	appropriate for the intended	intended audience and an	but the author's voice is not	there is no evidence of author	
	audience and a consistent voice	attempt is made to use a	consistent and difficult to	voice	
	is evident throughout	consistent voice	identify		
Writing	Journal is free of errors in	Journal contains limited errors of	Journal contains errors of	Journal contains major errors of	25
	organization and grammar	organization and grammar which	organization and grammar	organization and grammar making	
		rarely interrupt the flow	but are limited enough so	the blog difficult to understand	
		, .	that journal can be		
			understood		
	1	1	1	Earned Total	100%