

**Description:**

**Total Possible Score:** 8.00

<b>Provides a Review of the Article and Describes the Impact of Workplace Bullying</b>	Total: 2.00
Distinguished - Provides a comprehensive review of the article and thoroughly describes the impact of workplace bullying on both the victims and the organization.	
Proficient - Provides a review of the article and describes the impact of workplace bullying on both the victims and the organization. The review or the description is slightly underdeveloped.	
Basic - Provides a partial review of the article and vaguely describes the impact of workplace bullying on both the victims and the organization. The review and/or the description are underdeveloped.	
Below Expectations - Attempts to provide a review of the article and describe the impact of workplace bullying on both the victims and the organization; however, the review and the description are significantly underdeveloped.	
Non-Performance - The review of the article and the description of the impact of workplace bullying are either nonexistent or lack the components described in the assignment instructions.	

<b>Discusses at Least Two Practices of Workplace Bullying</b>	Total: 2.00
Distinguished - Thoroughly discusses at least two practices of workplace bullying. Expertly utilizes strong relevant examples to support the discussion.	
Proficient - Discusses at least two practices of workplace bullying. Sufficiently utilizes relevant examples to support the discussion.	
Basic - Partially discusses at least two practices of workplace bullying. Utilizes general examples to support the discussion.	
Below Expectations - Attempts to discuss at least two practices of workplace bullying; however, does not utilize examples to support the discussion.	
Non-Performance - The discussion of at least two practices of workplace bullying is either nonexistent or lacks the components described in the assignment instructions.	

<b>Recommends at Least Two Techniques That Management Should Implement</b>	Total: 2.50
Distinguished - Comprehensively recommends at least two techniques that management should implement to provide a positive impact on workplace bullying. Expertly applies vocabulary and concepts from the text and/or scholarly sources.	
Proficient - Recommends at least two techniques that management should implement to provide a positive impact on workplace bullying. Sufficiently applies vocabulary and concepts from the text and/or scholarly sources, but minor details are missing.	
Basic - Vaguely recommends at least two techniques that management should implement to provide a positive impact on workplace bullying. Somewhat applies vocabulary and concepts from the text and/or scholarly sources, and relevant details are missing.	
Below Expectations - Attempts to recommend at least two techniques that management should implement to provide a positive impact on workplace bullying; however, vocabulary and concepts from the text and/or scholarly sources are not applied, and significant details are missing.	
Non-Performance - The recommendation of at least two techniques that management should implement is either nonexistent or lacks the components described in the assignment instructions.	

<b>Integrative Learning: Connections to Experience</b>	Total: 0.30
Distinguished - Creates meaningful correlations among experiences outside of the classroom to deepen understanding of field of study and to broaden own viewpoints.	
Proficient - Compares life experiences and academic knowledge to distinguish differences and similarities while acknowledging perspectives other than own.	
Basic - Recognizes correlation between life experiences, academic texts, and ideas perceived as similar and related to own interests.	
Below Expectations - Briefly comments about connections between life experiences and academic texts.	

Non-Performance - The assignment is either nonexistent or lacks the components described in the instructions.

**Creative Thinking: Solving Problems**

Total: 0.20

Distinguished - Develops a logical, consistent plan to solve a problem, identifies consequences of the solution, and can clearly communicate the reason for choosing the solution.

Proficient - Carefully chooses among alternatives, and develops a logical, consistent approach to problem solving.

Basic - Takes into account and eliminates less acceptable approaches to problem solving.

Below Expectations - Takes into account a single approach and uses the approach to problem solving.

Non-Performance - The assignment is either nonexistent or lacks the components described in the instructions.

**Critical Thinking: Explanation of Issues**

Total: 0.20

Distinguished - Clearly and comprehensively explains in detail the issue to be considered, delivering all relevant information necessary for a full understanding.

Proficient - Clearly explains in detail the issue to be considered, delivering enough relevant information for an adequate understanding.

Basic - Briefly recognizes the issue to be considered, delivering minimal information for a basic understanding.

Below Expectations - Briefly recognizes the issue to be considered, but may not deliver additional information necessary for a basic understanding.

Non-Performance - The assignment is either nonexistent or lacks the components described in the instructions.

**Written Communication: Control of Syntax and Mechanics**

Total: 0.20

Distinguished - Displays meticulous comprehension and organization of syntax and mechanics, such as spelling and grammar. Written work contains no errors, and is very easy to understand.

Proficient - Displays comprehension and organization of syntax and mechanics, such as spelling and grammar. Written work contains only a few minor errors, and is mostly easy to understand.

Basic - Displays basic comprehension of syntax and mechanics, such as spelling and grammar. Written work contains a few errors, which may slightly distract the reader.

Below Expectations - Fails to display basic comprehension of syntax or mechanics, such as spelling and grammar. Written work contains major errors, which distract the reader.

Non-Performance - The assignment is either nonexistent or lacks the components described in the instructions.

**APA Formatting**

Total: 0.20

Distinguished - Accurately uses APA formatting consistently throughout the paper, title page, and reference page.

Proficient - Exhibits APA formatting throughout the paper. However, layout contains a few minor errors.

Basic - Exhibits basic knowledge of APA formatting throughout the paper. However, layout does not meet all APA requirements.

Below Expectations - Fails to exhibit basic knowledge of APA formatting. There are frequent errors, making the layout difficult to distinguish as APA.

Non-Performance - The assignment is either nonexistent or lacks the components described in the instructions.

**Page Requirement**

Total: 0.20

Distinguished - The length of the paper is equivalent to the required number of correctly formatted pages.

Proficient - The length of the paper is nearly equivalent to the required number of correctly formatted pages.

Basic - The length of the paper is equivalent to at least three quarters of the required number of correctly formatted pages.

Below Expectations - The length of the paper is equivalent to at least one half of the required number of correctly formatted pages.

Non-Performance - The assignment is either nonexistent or lacks the components described in the instructions.

**Resource Requirement**

Total: 0.20

Distinguished - Uses more than the required number of scholarly sources, providing compelling evidence to support ideas. All sources on the reference page are used and cited correctly within the body of the assignment.

Proficient - Uses required number of scholarly sources to support ideas. All sources on the reference page are used and cited correctly within the body of the assignment.

Basic - Uses less than the required number of sources to support ideas. Some sources may not be scholarly. Most sources on the reference page are used within the body of the assignment. Citations may not be formatted correctly.

Below Expectations - Uses inadequate number of sources that provide little or no support for ideas. Sources used may not be scholarly. Most sources on the reference page are not used within the body of the assignment. Citations are not formatted correctly.

Non-Performance - The assignment is either nonexistent or lacks the components described in the instructions.