OUTLINE REQUIREMENTS:

* Cash flow to the hospital is inadequate. The CFO does not have enough cash on hand to pay operating bills in a timely manner. How will you improve cash flow?
* Hospital investments are currently in CDs, which are earning very low interest rates. A higher return on investment is needed. What are better options for your specific type of healthcare facility, and what is the risk associated with each type of investment recommended?
* The clinic cannot recruit and retain enough nurses to keep up with its growing patient population. How will you find more qualified nurses, and how will you keep them once you have hired them?
* The hospital facility itself needs to be replaced. How will you determine the capital needs for the project, and how will the funds be raised to accomplish this?

Remember that what appears to be the problem may actually be just a symptom of a bigger problem, so dig deep to be sure you've identified the real problem. If there appears to be more than one problem or issue, decide if they are separate or related issues. You will be stating the problem in the form of a question.

You will be given feedback to make sure that you're on the right track for this assignment. **This is due in Week 3.**

| **Category** | **Points** | **%** | **Description** |
| --- | --- | --- | --- |
| Outline Total | 70 | 100 % | A quality submission this week will be 1–2 pages in length and include the following:   * Identify the topic you have chosen for the Course Project. * A summary of the topic you will be writing about and its importance in the healthcare industry should be included. * Define the problem that you will be trying to suggest a solution for. * Identify possible solutions. * Describe the sources you will be using to conduct your research and analysis. |

**Course Project Submission:** Submit your assignment for grading **(200 points)**.

Grading Rubrics

| **Category** | **Points** | **%** | **Description** |
| --- | --- | --- | --- |
| Documentation and Formatting | 30 | 15 | A quality paper will include a title page, an abstract, proper citation, and a bibliography. |
| Organization and Cohesiveness | 40 | 20 | A quality paper will include an introduction based upon a well-formed thesis statement. The logical order of the content will be derived from the thesis statement. The content will be properly subdivided into sections derived from the outline. In a quality paper, the conclusion will summarize the previously presented content and will complement the thesis statement from the introduction. |
| Editing | 30 | 15 | A quality paper will be free of any spelling, punctuation, or grammatical errors. Sentences and paragraphs will be clear, concise, and factually correct. |
| Content | 100 | 50 | A quality paper will have significant scope and depth of research to support any statements. Relevant illustration or examples are encouraged. A quality paper will employ sound use of reasoning and logic to reinforce conclusions. |
| **Total** | 200 | 100 | A quality paper will meet or exceed all of the above requirements. |

Topic Selection

**Week 3 Course Project Assignment: Topic Selection and Outline**

Read the possible topic choices. Choose your term paper topic and submit it for my review. This will be due along with your Course Project Outline (both items in the same document). Your topic choice will be reviewed, and you will receive feedback and/or approval of your topic choice. You do not have to select one of the listed topics. If there is a labor relations topic that you would like to write about that is not listed, let the instructor know. The appropriateness of the topic will be evaluated against which CO your paper is intended to address.

Course Project Outline

Once you begin your research, you will need to create an outline showing how your paper will be presented. Submit your outline.

A summary of the topic you have chosen for the Course Project and its importance in the healthcare industry is due this week. Submit your outline. Please be sure to include the course number and your name in the title of the document. The outline should be about 1–2 pages in length and include the following:

* Identify the topic you will be writing about.
* Define the problem that you will be trying to suggest a solution for.
* Identify possible solutions.
* Describe the sources you will be using to conduct your research and analysis.